

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 8th NOVEMBER 2018 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerwyn Bryan
Cllr Kay Kirkham
Cllr Gerald Jennings
Cllr Andy Macdonald
Cllr Ray Singh
Cllr Paul Sullivan
Cllr Ann Taylor
Ken Eastwood (Clerk)
Three members of the public

1/11/18 Apologies for Absence

None.

2/11/18 Disclosures of Interest

None.

3/11/18 Minutes of Meetings

- a) The minutes of the Parish Council meeting held on 11th October, 2018 were proposed as a correct record by Cllr Taylor and signed by the Chair.
- b) The outstanding issues report was duly noted.

4/11/18 Guests

The Chair welcomed representatives from the Friends of Bingley Pool to discuss a planned Community Asset Transfer and the future of the swimming pool.

Two trustees of the Friends of Bingley Pool charitable trust explained how they have been working with Bradford Council to develop a feasibility study and 5-year business plan. The feasibility study was funded by a grant from Bingley Town Council.

The Trust hope to take over running of the pool including employment of staff. Without their intervention the pool would close. They are looking for support from Local Councils to help promote their plans and to remind people about the pool and encourage further use.

The Trust is also seeking financial support to establish a start-up fund. They hope to acknowledge support provided via tiles in the pool.

Start-up costs may include improvement to the toilets and cosmetic enhancements.

Members queried whether there were any metrics on use by residents in Harden and agreed in principle to assist with promotion. The Clerk was asked to provide a small grants application form.

Signed:

13th December 2018

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5/11/18 Planning Matters

- a) 8/04351/LBC - Conversion of door opening to window opening at Flat 1, The Cottage, St Ives Estate, Keighley Road, Harden.
- b) 18/00937/FUL - Replacement dwelling at 11 Ferrands Park Way, Harden.
- c) 18/04344/HOU - Demolition of outside toilet and construction of single storey extension at 18 Spring Row, Harden.

Resolved:

That the Parish Council objects to 18/04344/HOU. The proposed extension would be approximately 1m away from the rear facade of the neighbouring property (33 Lane End). This proximity, combined with the difference in height, would make the extension extremely overpowering and would result in significant loss of light and privacy to neighbouring properties.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

6/11/18 Public Representation

None.

7/11/18 Exchange of Information

Cllr Kirkham reported that a tree had been cut down in the park and another in the Memorial Hall grounds. The Clerk to discuss with Bradford Council and enquire about planting of replacements.

Cllr Jennings mentioned an issue with a car behaving suspiciously in Castle Croft. CCTV images had been given to the Police.

8/11/18 Budget

The Clerk provided an overview of expenditure to date and a year-end forecast. Members discussed outstanding projects and agreed to forward ideas for inclusion in the 2019/20 budget to the Clerk, for consideration at December's meeting.

9/11/18 Schools Initiative

Cllr Sullivan fed back on discussions at the last Bingley Rural Schools Partnership Meeting with regard to the shared purchase of bollard signs. These can be placed in areas where unsafe parking takes place outside schools, which Cllr Sullivan stated to be an issue in Harden.

Resolved:

The Clerk to invite the Headmistress and a Police representative to a future meeting to discuss further.

10/11/18 Correspondence

Resolved:

Signed:

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- a) E-mail from Aire Rivers Trust - re. planned meeting on 27th November at 6.30 to 8pm. Agreed Cllrs Bryan and Macdonald to attend.
- b) E-mail exchange with Harden Gala Committee - re. Christmas signage. Noted.
- c) E-mail and newsletter from Environment Agency - re. Endless Energy permit application and consultation. Noted.
- d) E-mail from Shipley Area Coordinator - re. street cleansing cuts. Noted.

11/11/18 Financial Matters

Resolved:

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100603	£34.67	Clerk's expenses (stamps, mileage and poppy wreath)
Kingfisher Direct Ltd	100604	£596.98	Grit bins
YLCA	100605	£50	Awards accreditation fee
YH RTP	100606	£200	CiLCA training support *
Bradford MDC	100607	£645.85	Salary payment
Matthew Maddison	100608	£25	Winter maintenance
Gina Thompson	100609	£104.33	Refreshments

* Cheque No. 100600 returned by YLCA. Payment for CiLCA training support to be made to the Yorkshire & Humber Regional Training Partnership (YH RTP).

- b) To note the following balances: -

HARDEN PARISH COUNCIL					
31 October, 2018					
Item	Budget 2018/19	Expenditure to date	Budget Remaining	Forecast Shortfall (-) / Surplus (+)	Notes
Staff Costs	5,533	4,709	824	-2,500	1
Travel	150	183	-33	0	
Subscriptions	875	1,388	-513	-513	2
Insurance	500	0	500	0	
Audits	200	128	72	72	
Newsletter	850	448	402	0	
Website	475	1,218	-743	-743	3
Parish Plan	1,000	43	957	957	
Neighbourhood Planning	2,500	1,835	665	-511	4
Training	100	115	-15	-15	
Repairs	100	27	73	0	
Stationery/telephone	100	126	-26	-19	
PC equipment	250	94	156	156	
Small grants	500	500	0	-100	
Horticulture	1,000	580	420	250	
Christmas event	200	0	200	0	

Signed:

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Playground cleaning	200	0	200	0
S137	100	0	100	0
Other	100	5	95	0
Projects	7,175	53	7,122	0
	21,908	11,452	10,456	-2,966

Notes

1. Reflects pay award, additional hours and overtime. Increase in hours included in budget for Neighbourhood Planning.
2. Reflects additional subscription to PO Box service required by GDPR but not budgeted for in 2018/19.
3. Reflects additional website development recovered by Neighbourhood Planning grant.
4. Costs are offset by Neighbourhood Planning Grant.

c) To note the following bank reconciliation: -

Cashbook Balances

Balance 1 April 2018	14,264.20	
Add: income to date	27,238.52	
Less: expenditure to date	(12,258.07) (incl. VAT)	
Total:		29,244.65

Bank account balances 31 October 2018

Community Account	19,086.22	
Business Account	10,183.43	
Less: unpresented cheques	25	
Add: unbanked cash	0	
Total:		29,244.65

12/11/18 Attendance at meetings

Resolved:

Cllr Kirkham to attend the Local Councils Liaison meeting on 6th December at 6pm in Bingley Town Council Methodist Church, Mornington Road, Bingley.

Cllr Singh to attend the Neighbourhood Service, Police and Parish Council meeting on Monday 12th November at the Mechanics Institute, Main Road, Denholme.

13/11/18 Minor items and items for next agenda

Cllr Bryan asked for his thanks to be recorded for the work undertaken by Cllr Kirkham and the Clerk on the Harden at War Project.

14/11/18 Next Meeting

Agreed that the next Parish Council meeting will take place on 13th December, 2018 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 9.12pm.